

Kirknewton PS PSA Meeting 05/10/2023

Present – Sara Shaw (chairperson), Lyndsay Robertson (Vice-chair), Laura Sheppard (Secretary), Renee Bald, Carol Allardyce, Jill Bowman, Jan Anderson, Mark Watson.

Apologies – Dan Veal (Treasurer), Mary Turner.

Minutes of previous PSA meetings.

No previous minutes available. SS will ask for minutes of previous minutes from Fiona Cain. SS and LR are meeting Fiona tomorrow.

SS has set up an email account for the PSA KirknewtonPSPSA@gmail.com.

Future meetings to be advertised to school parents and carers.

New Committee

Names of PSA members to be changed on school website.

Constitution – changes needed.

Meetings

Venue – Green room

Frequency – once a term.

AGM – Date 23rd Nov 8pm. All parents and carers need to be invited.

Committee members to read constitution to suggest changes.

Discussed meeting in person/meeting on Zoom. If someone unable to make the meeting in person then can possibly have a Zoom link.

Roles in committee

Renee – school uniform sales/Link with Gala Committee.

Carol – Link for contacting school and WhatsApp PC group.

Finances – Report from treasurer.

£1000 in PSA account. What the minimum amount in account should be?

Will need new signatories on bank account – not an easy task.

Connect – Public liability insurance for PSA members needs renewed. Who pays for it? WL Council or PSA.

Feedback from Connect Online Sessions -

Jill – charity supporting PSAs.

To decide if an event is for fundraising or for linking in families. Being mindful families may not be able to support financially due to cost of living.

Examples of events – coffee mornings, discos, beetle drives, sponsored events, selling Halloween outfits etc.

Check out grants available from local authorities.

Carol – Easy Fundraising.

Is an app on phone that can be used to generate funds for PSA when using some retailers for online shopping. Over 2000 retailers are participating in it. Register for it on Easy Fundraising website.

Upcoming events.

Halloween sale - Agreed PSA would hold a preloved Halloween costumes and school uniform sale on Fri 20th Oct in Green Room. Hopefully parents/carers can donate old Halloween costumes to the School Office between 16th and 20th Oct. SS and LR to check with Mrs Patience.

Christmas Cards – LS will pick up completed cards from school office on Fri 6th Oct and send. SS and LR to ask Mrs Patience if cards can be paid for by parents using ipay.

Fundraising ideas – sale of reindeer dust/snowman soup. Possibly at school event before Christmas? 100th anniversary of Kirknewton Primary School.

Date of next meeting – AGM Thurs 23rd Nov in Green Room 8pm.